



**FINAL YEAR PROJECT  
APPLICATION TO APPOINT A SECOND SUPERVISOR**

PART I: STUDENT AND PROJECT DETAILS		
<b>Student's Name:</b>		
<b>Matric Card No.:</b>	<b>FYP Code:</b>	<b>Semester/Session:</b>
<b>Final Year Project Title:</b>		
<b>Main Supervisor's Name:</b>		
<b>Proposed Second Supervisor's Name:</b>		
PART II: ENDORSEMENT BY MAIN SUPERVISOR		
<p>I hereby agree that the Final Year Project undertaken by the student above requires additional supervision from a second party because of the following reason(s):</p> <p>[ ] This project involves multiple disciplines. A second supervisor is necessary for providing consultation and guidance in the discipline that is beyond my area of expertise.</p> <p>[ ] This project is part of a collaborative research with the second supervisor.</p> <p>[ ] I may not be able to fully commit to this role throughout the course of this project, thus the second supervisor will be instrumental during my time of absence.</p> <p>[ ] Other (please specify):</p> <p>_____</p> <p>_____</p>		
<b>Main Supervisor's Signature:</b>		<b>Date:</b>
<b>Official Stamp:</b>		
PART III: DECLARATION BY SECOND SUPERVISOR		
<p>I hereby agree to become the Second Supervisor to the student above and accept the responsibility of providing consultation and guidance to the student. I am also aware that this will not count as my work load and I am not required to assess the student, but will receive credit as co-author in publications.</p>		
<b>Second Supervisor's Signature:</b>		<b>Date:</b>
<b>Official Stamp:</b>		

**PART IV: DELIBERATION BY DEPUTY DEAN (ACADEMIC & INTERNATIONALISATION)**

I hereby **\*approve / reject** this application for the appointment of a Second Supervisor to the student above.

**Deputy Dean's Signature:**

**Date:**

**Official Stamp:**

\* Delete whichever is not applicable

**Notes:**

- (1) After deliberation by the deputy dean, the student must submit the original copy to the FYP Coordinator.
- (2) The student should make a duplicate copy and attach it in the logbook.